



CHRISTIAN HERITAGE SCHOOL

2012/2013 Tuition Assistance Application

IMPORTANT REMINDERS & DEADLINES

Please Check the Following:

- You have completed all pages, or you have indicated why areas are not complete;
- You have included 2011 Income Tax Returns for both parents;
- On page 4, you MUST indicate an amount you feel you can pay.

Please Note: If your application is not fully completed or documentation is not attached, your Tuition Assistance Application will not be processed.

Important Deadlines

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| May 25, 2012 | Deadline for Tuition Assistance Application
Late applications will not be accepted. |
| June 1 & 2, 2012 | The Tuition Assistance Committee conducts interviews with applicants.
You MUST be available for an interview on one of these dates. |
| June 6, 2012 | The Tuition Assistance Committee notifies applicants, by letter and email,
of the decision on tuition amount. |
| June 15, 2012 | This is the last day for appeal letters to be submitted to the Committee.
Appeals will not be accepted after this date. |
| June 22, 2012 | The Board notifies applicants of the final decision on appeals. |

If you have any questions regarding tuition assistance, please contact **Bryce Neufeld, Tuition Assistance Committee Chair** at bryceneufeld@wcgwave.ca or call 726-5430. Thank you.



CHRISTIAN HERITAGE SCHOOL

2012/2013 Tuition Assistance Application

Due May 25, 2012 (Late applications will not be accepted.)

Christian Heritage School believes that every Christian who is committed to Christian education for their children should not, if at all possible, be turned away for financial reasons. Therefore, the Board has approved a formula to provide support for those who display a need for financial assistance applied directly to tuition expenses. CHS uses this formula to determine eligibility and amount of tuition assistance for each family. Please complete the entire attached form as this helps us to get a complete picture of your situation. This fund will first be allocated to families who are currently sending their children to CHS and if there are any remaining funds they will be available to new applicants on a first-come, first-served basis. We ask that before applying for the program you would first seek the Lord to determine how much you can afford to pay.

CONFIDENTIALITY OF INFORMATION AND DECISIONS: All information provided with respect to this Tuition Assistance Application and decisions of the Tuition Assistance Committee will be kept confidential to committee members and designated CHS Staff directly responsible for administering the Tuition Assistance program.

1. FAMILY INFORMATION

Family Name _____ Mother _____ Father _____

Address _____ City _____

Province _____ Postal Code _____ Phone _____ Marital Status _____

Email Address _____

List ALL children who will attend CHS in 2012/2013:

Name _____ Birth Date _____ Grade in Sept, 2012 _____

Name _____ Birth Date _____ Grade in Sept, 2012 _____

Name _____ Birth Date _____ Grade in Sept, 2012 _____

Name _____ Birth Date _____ Grade in Sept, 2012 _____

List ALL other dependent children:

Name _____ Birth Date _____

Name _____ Birth Date _____

Father's Employer _____ **Occupation** _____

Years with Current Employer _____ Full-time/Part-Time/Casual _____

Mother's Employer _____ **Occupation** _____

Years with Current Employer _____ Full-time/Part-Time/Casual _____

2. FINANCIAL INFORMATION – HOUSEHOLD INCOME

When requesting Household Income, we require disclosure of the **total amount of income for all adults who reside in your home, who are responsible for the wellbeing of the child or children applying to attend, and who file an income tax return in Canada.** This may include parents (mother and/or father), step-parents, guardians, common-law spouses (husband and/or wife), brothers and/or sisters, and so on.

INCOME 1 – List Relationship to Child or Children _____

Total Income (line 150)	2011 Actual or Estimate ¹	\$ _____	2010 Actual ²	\$ _____
	2012 Estimate	\$ _____		

INCOME 2 – List Relationship to Child or Children _____

Total Income (line 150)	2011 Actual or Estimate ¹	\$ _____	2010 Actual ²	\$ _____
	2012 Estimate	\$ _____		

Note 1: Both of the above income earners MUST submit a photocopy of their 2011 Income Tax Notice of Assessment (all pages) with this copy OR a photocopy of their 2010 Income Tax Return, pages 1 through 4, PLUS Federal Tax Schedule 1 and Provincial Tax Form 428.

Note 2: If you have only provided your estimated income for 2011, please submit a photocopy of your 2010 Income Tax Notice of Assessment.

Are you currently receiving assistance from family or from other sources that is not included in the above amounts or on your Income Tax Return? Yes/No _____ If so, from whom? _____ How much? _____ per mo/yr

List ALL other sources of monthly income:

Child Support	\$ _____	GST Rebate	\$ _____
Social Assistance	\$ _____	Other (list) _____	\$ _____
Child Tax Benefit	\$ _____	_____	\$ _____

Briefly describe any other circumstances relevant to this application. Attach an additional sheet, if necessary.

3. FINANCIAL INFORMATION – STATEMENT OF CURRENT ASSETS & LIABILITIES

Complete this section very carefully and completely. Reasonable estimates are acceptable for the valuation of vehicles, home and business. You **MUST** complete the information in this section in order for the Tuition Assistance Committee to consider your application for assistance. Incomplete applications will not be accepted.

<u>ASSETS</u>		<u>LIABILITIES</u>	
Cash and Bank Accounts	\$ _____	Bank Loans / Overdraft	\$ _____
GIC/Term Deposits	\$ _____	Credit Cards	\$ _____
RRSP/RESP	\$ _____	Overdue Utilities	\$ _____
Stocks/Bonds	\$ _____	Overdue Rent	\$ _____
		Finance Companies	
		(excluding vehicle debt)	\$ _____

Vehicle 1: Make _____ Model _____ Yr _____ Purchase Date _____
 Current Value of Vehicle \$ _____ Related Vehicle Debt \$ _____

Vehicle 2: Make _____ Model _____ Yr _____ Purchase Date _____
 Current Value of Vehicle \$ _____ Related Vehicle Debt \$ _____

Family Home
 Value (Market or Assessed) \$ _____ Related Home Mortgage \$ _____

Business
 Name _____ \$ _____ Related Business Debt \$ _____

Other Assets (list)		Other Liabilities (list)	
_____	\$ _____	_____	\$ _____
_____	\$ _____	_____	\$ _____
_____	\$ _____	_____	\$ _____

TOTAL ASSETS \$ _____ **TOTAL LIABILITIES** \$ _____

NET WORTH

TOTAL ASSETS minus TOTAL LIABILITIES = \$ _____

4. FINANCIAL INFORMATION – MONTHLY HOUSEHOLD EXPENSES

Mortgage	\$ _____	Investments	\$ _____
Rent	\$ _____	Donations	\$ _____
Home Insurance	\$ _____	Tithe	\$ _____
Property Tax	\$ _____	Credit Cards	\$ _____
Telephone	\$ _____	Loans	\$ _____
Cell Phone	\$ _____	Recreation (List)	
Gas/Hydro	\$ _____	_____	\$ _____
Water	\$ _____	_____	\$ _____
Cable/Satellite	\$ _____	_____	\$ _____
Internet	\$ _____	Other (List)	
Vehicle Loans	\$ _____	_____	\$ _____
Auto Fuel	\$ _____	_____	\$ _____
Auto Insurance	\$ _____	_____	\$ _____
Groceries	\$ _____		
Medical/Dental	\$ _____	TOTAL MONTHLY EXPENSES	\$ _____
Clothing	\$ _____		
Entertainment	\$ _____		

Proposed Monthly Commitment to Christian Heritage School – you must indicate an amount.

\$ _____

Additional information may be requested by the Tuition Assistance Committee depending on the amount of tuition assistance requested, your family's income and the asset and liability information provided.

STATEMENT OF VERACITY AND AUTHORIZATION

I/We certify that the information given on this Tuition Assistance Application and attached Income Tax Return(s) is correct and complete to the best of my/our ability and knowledge. I/We authorize Christian Heritage School designated officials to request any further verification they deem necessary to process this application. Should my/our financial situation change I/we agree to inform the Tuition Assistance Committee and have our eligibility re-evaluated. If information given proves to be false or if there is a change in household income which is not reported to the Tuition Assistance Committee, I understand that the Tuition Assistance Committee can cancel the Tuition Assistance.

Parent Name _____ Signature _____ Date _____

Parent Name _____ Signature _____ Date _____