

Job Posting: Educational Assistant– Christian Heritage School

Location: 2025-26th Street, Brandon, Manitoba, R7B 3Y2

Position Type: Part-Time | **Start Date:** September 9, 2026

About Christian Heritage School

Christian Heritage School is a K-9 independent Christian school committed to academic excellence and spiritual formation. We provide a Christ-centered education that nurtures students academically, socially, and spiritually, preparing them to be thoughtful, faithful contributors to society.

Position Summary

The Educational Assistant provides crucial support for the school's operations and mission. The Educational Assistant helps maintain a positive and organized classroom environment.

Principles of Faith

Believe that the Bible is God's inerrant word; it is the standard for faith and daily living
Be deeply committed to a consistent daily walk with God; spend personal daily time in prayer and devotions.

Be a member in good standing of a local church, which has a statement of faith in agreement with the statement of faith of CHS.

Adhere to the CHS statement of faith

Be a Christian role model in attitude, speech, and actions toward others. This includes being committed to God's Biblical standards outlined in the staff handbook.

Qualifications

Grade 12 Diploma or equivalent

Current (within the past 6 months) Criminal Record Check and Child Abuse Check

Must hold a valid Class 5 Driver's License

Effective interpersonal and communication skills, with the ability to work independently and cooperatively as part of a team

Demonstrate ability to respond to student needs and learning adaptations in flexible and respectful ways

Preferred Qualifications

Training and/or certification in First Aid, CPR

Key Responsibilities

Support students individually or in small groups with learning activities

Helping students with special educational needs including learning disabilities, autism, behavioural challenges, or physical disabilities

Monitor and encourage positive student behavior using established classroom strategies

Supervise students during classroom activities, recess, lunch, field trips, and transitions
Observe and document student behaviour for the teacher
Ensure student safety by following school policies, procedures, and health and safety guidelines
Encourage student independence, self-confidence, and problem solving skills

How to Apply:

Interested applicants must submit the following:

1. A letter outlining your statement of faith
2. A cover letter and current resume
3. Contact information of three professional references

Please send applications to principal@chsbrandon.ca

Closing date for applications: Open until filled

Join us in shaping future generations through Christ-centered education, rooted in faith and delivered in love!